

# AMBULANCE

## POLICY

### Rationale:

- All children have the right to feel safe and well, and know that they will be attended to with due care when in need of ambulance treatment.

### Aims:

- To administer critical care to children when in need in a competent and timely manner.

### Implementation:

- All injuries or illnesses that occur during class time will be referred to the administration staff who will manage the incident, all injuries or illnesses that occur during recess or lunch breaks, will be referred to the teacher on duty in the first aid room.
- All teachers have the authority to call an ambulance immediately in an emergency. If the situation and time permit, a teacher may confer with others before deciding on an appropriate course of action.
- It is strongly recommended that parents take out ambulance cover as it is parents who will be responsible for any incurred costs involving ambulance assistance and/or transport for any injuries sustained whilst at school, sport, excursions, camps, or any other school activity. Regardless of a family's ambulance status, an ambulance will be called.
- Parents will be notified after the ambulance has been called.
- Any student who is collected from school by a parent or guardian as a result of an injury, or who is administered treatment by a doctor/hospital or ambulance officer as a result of an injury, or has an injury to the head, face, neck or back, or where a teacher considers the injury to be greater than "minor" will be reported on DEECD Accident/Injury form LE375, and entered onto CASES.
- At the commencement of each year, requests for updated first aid information will be sent home including requests for any asthma management plans, anaphylaxis management plan, high priority medical forms, and reminders to parents of the policies and practices used by the school to manage first aid, illnesses and medications, and exceptional medical/surgical circumstances throughout the year.

### Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle.

**This policy was ratified by School Council; April 2011**

